

To: Councillors John Andreotti, Jacqueline Jackson, Carrie Payne, Tom Payne (Chair):
You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting

Wednesday 14th January 2026 at 8pm in High Wych Memorial Hall

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 8th January 2026

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

26.001 To receive and accept apologies for absence

26.002 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' requests for dispensations for declarable interests, and
To consider requests for dispensation as appropriate.

26.003 To approve Minutes

1. Parish Council Meeting, 12th November 2025

To consider suspending the Meeting for Public Comments

26.004 To consider co-opting to fill the casual vacancies following the resignations of Cllrs Dave Smith, Keith Jordan and Liz Faulkner

26.005 Chairman's Announcements

26.006 Neighbourhood Police

1. Crime report
2. Cross border update

26.007 County and District Councillors' reports

26.008 Planning

1. New Planning Applications received

NONE	NONE	
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2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters

26.009 Finance

1. To receive cashbook accounts at 31st December 2025
2. To approve bank reconciliation at 31st December 2025
3. Performance against budget at 31st December 2025
4. To consider and finalise budget and precept for 2026/27
5. To approve payments for 14th January

26.010 1. Highways

1. Blounts Lane speeding concerns - Cllr E Buckmaster update

2. Footpaths and Public Rights of Way

1. Complaint re the illegal blocking of High Wych footpath 001

3. Other Parish Matters

1. High Wych Memorial Hall and car park:
 1. Update on matters raised at November meeting:
 - iii) Moving PC records from HWMH to HALS (County archive)
2. To consider other matters
 1. To consider community concerns and possible approaches to fireworks use
 2. New domain and email addresses: update
 3. Retention period for Minutes and invoices

26.011 1. Playing fields, buildings and Village Greens

1. Harlow Theatre Company

1. Update on any issues

2. Play area

1. Swings seat cover disintegrating: Warranty cover report
2. Update: Fitting of lock to the gate

3. Other matters

1. Post Office opening hours
2. Complaint about memorial tree planted on Allen's Green Village Green: update

2. Allotments :

1. To receive report

26.012 Correspondence: To note correspondence received (*for information only, unless indicated*)

- Parishioner: Request for Council to consider community concerns and possible approaches to fireworks use (26.010.3.2.1)
- Parishioner: complaint re the illegal blocking of High Wych footpath 001 (26.010.2.1)

26.013 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. To get quote for trimming allotments boundary hedge before Scarecrow Festival (March Meeting)
3. To receive any other items for future agendas

26.014 Date and venue of next Parish Council Meeting

1. Ordinary Parish Council Meeting, 8pm Wednesday 18th March at Allen's Green Village Hall;

20th May High Wych Memorial Hall; 15th July Allen's Green Village Hall; 16th September High Wych Memorial Hall; 18th November Allen's Green Village Hall; 20th January 2027 High Wych Memorial Hall

APPENDIX Agenda item 26.008.2

Planning Decision Notices (as at 7th January, for information only)

3/25/1324/FUL	Land adjoining 13 Parsonage Lane, Sawbridgeworth: Erect one dwelling with access, parking and garden space.	REFUSED
3/25/1872/PNHH	Elms, Slough Road: Single storey extension	PRIOR APPROVAL NOT REQUIRED
3/25/1577/HH	Lares, Slough Road: Demolish conservatory; erect single storey rear extension with rooflight windows; erect front porch, replace front door; alterations to external materials and fenestration.	GRANTED
3/25/1744/HH	Vine Cottage High Wych Lane: Erect single storey side extension with glazed link and roof lights. Replace windows to existing rear.	Awaited
3/25/1578/FUL	Little Toad Hall, 3 Trimms Green: Demolish sheds; site a mobile holiday home and new boundary fence	Awaited
3/25/0401/FUL	Surrounded, Coveys Lane: Change of use grazing land to residential garden APPEALED to the Planning Inspectorate	APPEAL Awaited